

ZOOM MEETING GUIDELINES

The BLPRD 2020 Annual Meeting will be held online via Zoom

We are offering a succinct, online meeting so those observing COVID-19 precautions or those in high risk groups can safely participate in the meeting from a remote location. However, the election and voting for commissioners must be done in person by secret ballot to comply with WI state statutes.

The agenda is arranged so the commissioner election is at the end of the agenda. Members vote in the commissioner elections in person only. Voting on other agenda items will be conducted using Zoom Polls.

Video and Audio

All video and audio and screen sharing will be OFF for all participants, except Chair Sam Rivers Weber will have audio and video to run the agenda. The slides will be run by our moderator.

Voting

Voting will be conducted using Zoom Poll for all agenda items except the commissioner election. Everyone who wishes to vote within the Zoom meeting needs to register for the meeting in advance. Only one vote per Zoom registration can be counted. Therefore, if you are logged in, and your spouse (for example) is also an eligible voter, your spouse must register separately and join the meeting from a different device in order to vote in a Zoom Poll.

Our Zoom meeting rules will prevent one person from joining the meeting from multiple devices or renaming him/herself in the meeting.

How will we know who is eligible to vote via Zoom? Participants must register to access the meeting. The registration form will capture an individual's name and lake property address, along with other information. Registrations will be cross-checked with the District member roster prior to the Zoom meeting.

Voting in a Zoom Poll. Ineligible voters (those not on the District roster) will be put in a Zoom room during a Zoom poll. They will be returned to the main meeting when the poll has closed.

Commissioner Election: eligible voting members may drive to the Eagle Lounge Pavilion to receive a ballot. To be an "eligible voting member" for the commissioner election, you must have pre-registered and attended the Zoom Annual District Meeting. A Zoom Registration and Attendance Report will be reviewed prior to ballot distribution.

Documents and Information – see www.blakelake.org/events

All agenda items, documents, committee reports, and other information for the meeting will be posted on the Blake Lake website (www.blakelake.org/events) by August 8, 2020. The Annual Meeting Announcement letter via USPS will direct District members to the website to learn about and/or download the meeting information.

Questions in Advance. We will post a Google Questionnaire along with the meeting documents so District members can ask questions in advance of the meeting, in categories corresponding to the meeting agenda. Commissioners will receive a spreadsheet of the questions on Friday, August 14, 2020. The questionnaire is designed to inform commissioners and presenters of member interests and questions in advance of the meeting,

Questions during the meeting

Zoom participants will be allowed to use Zoom Chat to ask questions to the Board or presenter. The Moderator will help send questions to commissioners and presenters via private chat messages. Due to COVID-19 precautions, we will not take live questions from the floor. All questions must be entered via Zoom chat or in advance using the Google Questionnaire.

About Zoom

If you have not used Zoom before, go to <https://zoom.us/join>. Just add the Meeting ID number and the password you receive after you have registered for the meeting.

Note: Participants joining meetings with registration, must use the Zoom desktop client or mobile app. You will not be able to join using the web client.